

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding by and among The Association of Physicians of Pakistani-Descent of North America, the (NAME OF LOCAL CHAPTER) of APPNA and the APPNA (NAME OF LOCAL COMMUNITY) Health Center, Inc., is entered into on the date set forth below for the purpose of establishing the relationship among the parties as to the governance and management of the APPNA (NAME OF LOCAL COMMUNITY) Health Center, Inc.

Now, therefore, it is agreed:

1. The purpose of this “Memorandum of Understanding (MOU)” is to define the relationship between the following three (3) entities:
 - a) The Association of Physicians of Pakistani-Descent of North America, an Illinois not for profit corporation, herein after referred to as “APPNA”.
 - b) The (NAME OF LOCAL CHAPTER) of APPNA, herein after referred to as the “Chapter”.
 - c) The APPNA (NAME OF LOCAL COMMUNITY) Health Center, Inc., herein after referred to as the “Health Center”.
2. The name “APPNA” is a federally registered Service Mark of APPNA and will be used by the Chapter and Health Center pursuant to the terms of a Revocable License Agreement.
3. The Health Center shall be an “Allied Organization” of the APPNA, according to the APPNA Bylaws, article 12.4.
4. The governance of the Health Center shall be as follows:
 - a) The Chapter and the APPNA headquarter shall use a standardized process to:
 - i) grant the initial permission to form the corporation for the Health Center and start its operations, and to
 - ii) approve the original Constitution and Bylaws of the Health Center.
 - b) i) The affairs of the Health Center shall be governed by the Constitution and Bylaws of the Health Center
ii) Any Amendments to the Constitution or Bylaws of the Health Center shall be approved by the Chapter and the APPNA Headquarter.
 - c) The initial and subsequent Board of Directors of the Health Center shall be appointed by the Chapter, according to the Bylaws of the Health Center.

- d) The President and members of the Chapter can serve on the Board of the Health Center, as long as they meet the other requirements for such appointment described in the Bylaws of the Health Center, provided that the same person can not simultaneously hold the offices of the President of the Chapter and Chairman of the Health Center.
 - e) The resignation or removal of the existing members of the Board of Directors of the Health Center shall be either conducted or approved by the Chapter, according to the Bylaws of the Health Center.
5. The financial and property transactions of the Health Center beyond the limits specified in the Bylaws of the Health Center shall be approved by the Chapter, according to the Bylaws of the Health Center.
 6. The Health Center shall provide bi-annual reports to the Chapter and a standardized annual report to the APPNA headquarter, by the 15th of March for the previous year, using standardized forms developed and updated by the APPNA headquarter.
 7. Failure of the Health Center and the Chapter to abide by all the terms in this MOU may lead to de-certification of the Health Center’s status of an “Allied Organization” of the APPNA and revocation of the license to use “APPNA” Service Mark.

Agreed, this _____ day of _____, 20_____.

1. Association of Physicians of Pakistani-Descent of North America

 By:
 Its:

2. The (NAME OF LOCAL CHAPTER) of APPNA

 By:
 Its:

3. The APPNA (NAME OF LOCAL COMMUNITY) Health Center, Inc.

 By:
 Its: